



## St. Mary Seminary & Graduate School of Theology Diocese of Cleveland

### Changing Your E-Portfolio Theme/Appearance

Step 1: Click on the “Appearance” link on the left hand side of your screen. You will see the current theme that you are using listed at the top. You will then see all the themes that are available for you to use. Click on any of the available themes and then select “Activate...” in the top right corner.

St. Mary Seminary — Visit site New Post Greetings, peter.osborn | Turbo | Log Out

Hi peter.osborn! You're logged in as a site administrator. Help

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**Appearance**

- Themes
- Widgets
- MistyLook Options
- Custom Image Header

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[Settings](#)

- General
- Writing
- Reading
- Discussion
- Media
- Privacy
- Permalinks
- Admin Bar

### Manage Themes

Administrator: new themes must be activated in the [Themes Admin](#) page before they appear here.

**Current Theme**

**MistyLook 3.7.1 by [Sadish](#)**

A real clean WordPress Theme by [Sadish Bala](#). Support is available at [Forums](#).

Tags: fixed width, two columns, widgets, custom image header, Sadish

**Available Themes**

**Esther**

Two columns WordPress theme with right sidebar, it is allowed to custom your own photo on the photo frame.

**MistyLook**

A real clean WordPress Theme by [Sadish Bala](#). Support is available at [Forums](#).

Tags: fixed width, two columns, widgets,

**Pixeled**

Dark WP theme with 2-3 column layout, dropdown categories menu, multiple widget-ready placement and feedburner email form integrated. easy to customize. Created

Step 2: For many of the themes (not the standard blue top theme) you can customize the image at the top. Click the “Custom Image Header” link under appearance (if this option is not available to click then the theme you are using does not offer this feature) and then click the “Browse” button to locate an image on your computer to upload. If your image is the exact number of pixels then it will display on your e-portfolio exactly as you would see it on your computer. If your image is larger than the pixels stated then you will move to a secondary screen that will force you to crop the image and only the cropped image will display on your e-portfolio.

The screenshot shows the WordPress admin interface for 'St. Mary Seminary'. The browser address bar displays 'http://eportfolio.stmarysem.edu/wp-admin/themes.php?page=custom-header'. The user is logged in as 'peter.osborn!' as a site administrator. The sidebar on the left contains navigation links: Dashboard, Site Admin, Posts, Media, Links, Pages, Comments, Appearance (with a dropdown menu showing Themes, Widgets, MistyLook Options, Custom Image Header, Plugins, Users, Tools, and Settings), and Settings (with a dropdown menu showing General, Writing, Reading, Discussion, Media, Privacy, Permalinks, and Admin Bar). The main content area is titled 'Your Header Image' and includes the following elements:

- A message: 'This is your header image. You can change the text color or upload and crop a new image.'
- A row of three images: a stained glass window with the text 'SANCTUS SPIRITUS', a city skyline, and an interior view of a library or study area.
- A section titled 'Upload New Header Image' with the text: 'Here you can upload a custom header image to be shown at the top of your blog instead of the default one. On the next screen you will be able to crop the image. Images of exactly 760 x 200 pixels will be used as-is.'
- A form with a text input field, a 'Browse...' button, and an 'Upload' button.
- A section titled 'Reset Header Image and Color' with the text: 'This will restore the original header image and color. You will not be able to retrieve any customizations.'
- A button labeled 'Restore Original Header'.